



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC Autonomous)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/PRIN/IQAC/2016-17(02)

Date: 08th Nov 2016

OFFICE ORDER

It is hereby informed that Internal Quality Assurance Cell Composition has been constituted as mandated by NAAC, and the IQAC composition is as follows:

S.No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
3	Chairman	Major Dr. V.A. Narayana	Principal
4	Member Teacher	Dr. M. Sudhakar	Dean (P&D)
5	Member Teacher	Dr. M. S. R. Murthy	Dean (R&D)
6	Member Teacher	Dr. B. Lokeshwar Rao	Dean (Academics) & HOD (ECE)
7	Member Teacher	Dr. M. Narsi Reddy	Controller of Examinations
8	Member Teacher	Dr. K. Vijaya Kumar	HOD (CSE)
9	Member Teacher	Prof. G. Devadasu	HOD (EEE)
10	Member Teacher	Mr. P. Ravi Kumar	Associate Professor (ME)
11	Member Teacher	Mr. P. Raveendrababu	Associate Professor (ECE)
12	Member Admin	Mr. P. M. M. Reddy	Administrative Officer
13	Member Admin	Mr. V. Srinivas	Accounts Officer
14	Member Teacher	Mrs. S. Fatima Mary	Women Faculty
15	Member Alumni	Mr. M. Vedachary	Nominee
16	Member Alumni	Mr. Sai Pawan	Nominee
17	Member Industry	Mr. I. Arun Kumar	Nominee
18	Member Industry	Mr. T. Brahmananda Reddy	Nominee
19	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee
20	Member Local Community	Mr. Subba Reddy	Nominee
21	Member Student	Mr. K. Varun Srivasthav (13H51A0321)	Nominee
22	Member Student	Ms. A. Apoorva (13H51A04C1)	Nominee
23	Coordinator	Prof. A. Kotishwar	HOD (MBA)

IQAC Coordinator is requested to conduct regular meetings of IQAC to ensure Internal Quality Assurance in all spheres of functioning of the Institution.

Principal

Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. Controller of Examinations
4. Members Concerned
5. Librarian
6. Administrative Officer
7. Accounts Officer
8. Physical Director



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List of the IQAC Members:

S. No.	Member	Name	Designation	Signature
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CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2016-17/2

Date: 14th Nov 2016

To
Chairman, IQAC
CMR College of Engineering & Technology,
Medchal, Hyderabad.

Sub: Permission to conduct IQAC Meeting in CMRCET-Reg.

Ref: Office Order No. CMRCET/PRIN/IQAC/2016-17(2), dated: 8th Nov 2016.

Sir,

With reference to the subject cited above, IQAC Meeting is planned to be conducted on 19/11/2016 at 02:00 PM to discuss on the following agenda points. Hence, it is requested to accord permission for the same.

Agenda:

1. Review of previous strategic perspective plan and implementation
2. To conduct extracurricular and co-curricular activities in this AY: 2016-17
3. Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
4. Technical Skill Trainings to Students for Placements
5. To implement Mentor Mentee System
6. Nomination and approval of SPOC for NPTEL
7. To conduct soft skill training for UG Students
8. Research Activities to all the faculty members
9. To conduct parent teachers meeting
10. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
11. Laboratory equipments and library procurements
12. Action Taken Report on previous meeting agenda points
13. Any other matter with the permission of the Chair.

Thanking you,

Yours faithfully,

A. Kom
Prof. A. Kotishwar
Coordinator, IQAC



CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(AUTONOMOUS)

Kandlakoya (V), Medchal Road, Hyderabad -501401

CMRCET/IQAC/AY2016-17/CIR-2

Date: 16th Nov 2016

CIRCULAR

It is hereby informed to all the members of the IQAC to attend the IQAC Meeting scheduled on 19/11/2016 at 02:00 PM in IQAC Cell. The following is the Agenda

Agenda:

1. Review of previous strategic perspective plan and implementation
2. To conduct extracurricular and co-curricular activities in this AY: 2016-17
3. Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
4. Technical Skill Trainings to Students for Placements
5. To implement Mentor Mentee System
6. Nomination and approval of SPOC for NPTEL
7. To conduct soft skill training for UG Students
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11. Laboratory equipments and library procurements
12. Action Taken Report on previous meeting agenda points
13. Any other matter with the permission of the Chair.

A. Korseh

Coordinator, IQAC

[Signature]

Principal

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5. Librarian
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7. Accounts Officer
8. Physical Director

CMRCET/IQAC/AY2016-17/Minutes-2

Date 23rd Nov 2016

MINUTES OF MEETING OF IQAC FOR AY: 2016-17

Meeting Circular/Reference:	CMRCET/IQAC/AY2016-17/CIR-2, Dated: 16 th Nov 2016
Date of the Meeting:	19 th Nov 2016
Time:	02:00PM- 04:00PM
Venue:	IQAC Cell

The following were present:

S. No.	Member	Name	Designation
1	Member Management	Sri. Ch. Gopal Reddy	Secretary & Correspondent
2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
3	Chairman	Major. Dr. V. A. Narayana	Principal
4	Member Teacher	Dr. B. Lokeshwar Rao	Dean (Academics) & HOD (ECE)
5	Member Teacher	Dr. M. Narsi Reddy	Controller of Examinations
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15	Member Industry	Mr. T. Brahmananda Reddy	Nominee
16	Member Parent	Mr. V. S. V. Krishna Mohan	Nominee
17	Member Local Community	Mr. Subba Reddy	Nominee
18	Member Student	Mr. K. Varun Srivasthav (13H51A0321)	Nominee
19	Member Student	Ms. A. Apoorva (13H51A04C1)	Nominee
20	Coordinator	Prof. A. Kotishwar	HOD (MBA)

Members Absent :

S. No.	Member	Name	Designation
1	Member Teacher	Dr. M. Sudhakar	Dean (P&D)
2	Member Teacher	Dr. M. S. R. Murthy	Dean (R&D)
3	Member Admin	Mr. P. M. M. Reddy	Administrative Officer

Proceedings of the Meeting:

Chairman IQAC invited all the members of IQAC to this meeting. The following points were discussed in the meeting.

- Item 1:** Review of previous strategic perspective plan and implementation
Resolution: Reviewed the previous strategic perspective plan and implementation.
- Item 2:** To conduct extracurricular and co-curricular activities in this AY: 2016-17
Resolution: The perspective plan of extracurricular and co-curricular activities from various committees have been received and discussed in detail. The final strategic perspective plan has been prepared and approved.
- Item 3:** Conducting Workshops/Guest Lectures/FDPs/Conferences/Sports Activities
Resolution: Decision taken to conduct Engineering Workshops/Guest Lectures /FDPs /Conferences/Sports Activities.
- Item 4:** Technical skill trainings to students for placements
Resolution: Decision taken to initiate and conduct the technical skill trainings to students for placements.
- Item 5:** To implement Mentor Mentee System
Resolution: It is decided to implement the mentor mentee system in all the departments of the institution
- Item 6:** Nomination of SPOC for NPTEL local chapter
Resolution: It decided to nominate a senior faculty as SPOC to NPTEL local chapter
- Item 7:** To conduct soft skills training for all the UG Students
Resolution: Decision taken to conduct soft skills training for all the UG Students.
- Item 8:** Research Activities to all the faculty members
Resolution: Decided to initiate various research activities in all the departments.
- Item 9:** To conduct parent teachers meeting
Resolution: Decided to conduct regular parent teachers meeting to all the programmes.
- Item 10:** Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
Resolution: Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations.
- Item 11:** Laboratory equipments and library procurements
Resolution: It is decided to take laboratory equipments and library procurements from all the laboratories & library and approved the same.


Item 12: ACTION TAKEN REPORT ON PREVIOUS MEETING AGENDA POINTS:

The following is the action/status of the various agenda points which were discussed in the last IQAC Meeting held on 10th June 2016 with Minutes of meetings reference no. CMRCET/IQAC/AY2016-17/Minutes-1, dated: 11th June 2016

Sl. No.	Points Discussed	Action Taken	Status
1	Standard Operating Procedure (SOP) of IQAC has been approved and is enclosed as Appendix-I.	Prepared	Implemented
2	The tentative perspective plans received from various departments has been examined and discussed in detail. The final institute strategic perspective plan has been	Prepared	In progress

	prepared and approved is enclosed as Appendix-II.		
3	Tentative academic calendar for UG & PG have been received from various departments and discussed in detail and approved the same which is enclosed as Appendix-III.	Prepared	Implemented
4	It has been decided and approved to conduct induction programmes to the newly joined faculty.	Organized	Completed
5	It has been decided and approved to conduct orientation programme for the first year students.	Organized	Completed
6	Time tables, lesson plans and course files received from various departments are discussed in detail and approved the same and proper guidelines have been issued.	Prepared	Implemented
7	It is decided to collect feedback from students through online	Constituted	In progress
8	Decided to carry out various community oriented activities.	Initiated	In Progress
9	Decision taken to make Memorandum of Associations/Memorandum of Understandings with various Industries/NGOs/Research organizations.	Initiated	In Progress
10	Decision taken to conduct various National/International Conferences / FDP / Guest Lectures / Workshops / Awareness programme during the AY 2016-17.	Organized	In Progress
11	Decided to take an initiation to participate in various college ranking surveys.	Initiated	In progress
12	Decided to prepare AQAR for the AY 2015-16.	Prepared	Closed

The chairman thanked all the members for their valuable suggestions and the meeting ended.


(Major Dr .V. A. Narayana)
Chairman, IQAC

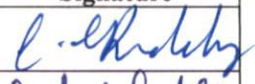



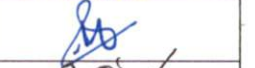
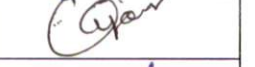



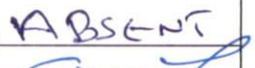
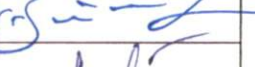
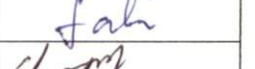


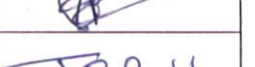
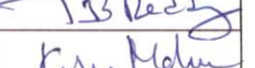
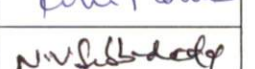
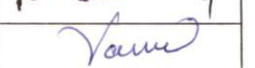
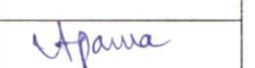
Copy Submitted to: (1) The Secretary Garu – For your kind information Pl.

Copy to:

1. Deans
2. Heads of all the Departments
3. IQAC Members

IQAC MEETING HELD ON 19TH NOVEMBER 2016 AT 02:00 PM

The following members were present

S. No.	Member	Name	Designation	Signature
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2	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society	
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